

KENDRIYA VIDYALAYA IIT CAMPUS CHENNAI

ADMISSION TO CLASS I (2016-17) NOTE SHEET

- During Registration, attested Xerox copies of the following documents should be attached with the Registration form.
- **Date of Birth Certificate** issued by the Registrar of Birth and Death .
- **Proof of Residence.** (Any government issued certificate will be accepted as proof . The self declaration regarding distance will be taken for identifying candidates (belonging to disadvantaged group), eligible for lottery
- **Community Certificate** (in case of Scheduled Caste(SC) / Scheduled Tribe(ST) or OBC (non-creamy layer)candidates only) issued by an officer not below the rank of Tashildar. (validity - within a year)
- **Disability certificate**, in case of candidates with disabilities , from the civil surgeon.
- **EWS** – Income certificate from Tahsildar as per Govt. GO.(valid)
- **SGC:** in case of Single Girl Child a self declaration signed by both the parents shall be accepted for Registration Affidavit from First Class Magistrate must be submitted at the time of Admission , if selected)
- A certificate of retirement for retired uniformed Defence employees (Parent only) attested by Director, Exservicemen Welfare Board.
- Grandchildren of Retired KVS employee -a proof of relationship should be submitted (Service record with family particulars)
- Children and Grand children of Serving KVS Employee-Letter from the Principal.
- Service certificate of Govt. & Public Sector Undertaking Name of the Officer signing in block letters ,phone No. of the Officer and seal as well as Office round seal

ORIGINALS OF THE DOCUMENTS ATTACHED DURING REGISTRATION SHOULD BE SUBMITTED FOR VERIFICATION AT THE TIME OF ADMISSIONS .FAILING TO PRODUCE THE DOCUMENTS OR SUBMISSION OF FALSE INFORMATION ,THE SELECTION WOULD BE INVALID AND ADMISSIONS CANCELLED .

- i) Mere Registration does not guarantee admission
- ii) Incomplete Registration forms will be rejected

- The candidates figuring in the RTE lottery based on certificates(Sc/ST/OBC non creamy layer)/PH/EWS) submitted and distance of residence from the school will be eligible for selection through the lottery drawn on 17.3.2016 (to fulfill 25% seats)
- The remaining seats will be filled as per priorities of categories for which **all** valid registrations will be considered .
- The selection list will be published on 18.3.2016 (4pm)