

## SERVICE CERTIFICATE

### (TO BE SUBMITTED BY ALL CATEGORY I CANDIDATES ( IIT M Employees currently in service )FOR ADMISSIONS TO KV IIT CHENNAI

This is to certify that Shri/Smt-----is a regular employee/is a project employee working on a long term project/Project employee on a short term project/Post graduate student on a long term research project/post graduate student on short term research project / Post graduate students including sponsored M tech students /Children of research scholars including QIP Scholars/ Post Doctoral fellows/a regular employee of the council of wardens/ of IITM in the department of ----- from \_\_\_\_ \_\_\_\_ (date) to -----(date)

And as per his/her service records he /she is the father/mother /grand father / grand mother of----- (candidates name) who has applied for class I admission in 2017 2018.



**SIGNATURE**

**NAME & DESIGNATION OF THE  
AUTHORISED SIGNATORY WITH SEAL**

CONTACT NO.OF THE SIGNATORY

#### **NOTE:**

This certificate need to be submitted on IITM letter pad and signed by the only the **officials authorized for the purpose only by Employees of IIT M currently in service . (Ia , Ib and Ic)**

**Retired Employees** of IIT M will submit the relationship certificate in the letter pad of IIT M signed by the authorized officials .

Please find the list of authorized signatories of IITM as directed by the Chairman VMC, below for all candidates of category 1

केन्द्रीय विद्यालय आई.आई.टी.परिसर  
चेन्नई - ६०००३६  
ई-मेल : [kviitprince@yahoo.com](mailto:kviitprince@yahoo.com)  
वेबसाइट : [www.kviitchennai.tn.nic.in](http://www.kviitchennai.tn.nic.in)  
दूरभाष : ०४४-२२५७०९०७, २२५७९४१०



KENDRIYA VIDYALAYA IIT CAMPUS  
CHENNAI - 600036

E- Mail : [kviitprince@yahoo.com](mailto:kviitprince@yahoo.com)

Website : [www.kviitchennai.tn.nic.in](http://www.kviitchennai.tn.nic.in)

Ph : 044-22570907, 22579410

(मानव संसाधन विकास मंत्रालय के तहत एक स्वायत्त निकाय), भारत सरकार (An Autonomous body under MHRD), Govt. of India

F.1775/KVIIT/2016-17/ ७३९

9.2.2017

To  
The Chairman  
VMC  
KV IIT M

Sir

The following have been the authorized signatories for Class I admission forms in the previous years for in the service certificates submitted by IIT employees as per the directions of the Chairman, KV IIT Chennai.

Kindly confirm their names and their specimen signatures may be forwarded for authenticity at the earliest please to avoid discrepancies later on, as the offline registrations for admissions under special provisions begin today.

**AUTHORIZED SIGNATORIES IN THE SERVICE CERTIFICATES FOR THE PURPOSE OF ADMISSION OF IIT EMPLOYEES WARDS 2017-18.**

	Category Of Children	Authorized Signatory
1a.	Children /Grandchildren of IITM Faculty/Staff currently in service (In case of grandchildren relationship should be established by the applicant and certified by Authorized signatory)	Deputy Registrar (Admin)
1b	Children of Research Scholars including QIP Scholars and post-Doctoral fellows	Deputy Registrar (Research)
	Children of Post graduate students and including Sponsored MTech students	Deputy Registrar (Courses)
	Children of Project officers and Associates who are working in long term research projects including Children of long term employees of societies set up by IITM (IITMRP, RTBI, TCOE etc.)	Deputy Registrar (IC & SR)
1c	Children of employees of Hostel Management, IIT Madras	Chairman, Council of Wardens
1d	Children and grandchildren of retired employees of IITM (In case of grandchildren relationship should be established by the applicant and certified by Authorized signatory)	Deputy Registrar (Admin)

Kindly confirm Sir,  
Thanking you  
Yours faithfully,

  
Dr M MANICKASAMY  
PRINCIPAL

KENDRIYA VIDYALAYA  
आई. आई. टी. कैंपस / IIT CAMPUS

Confirmed

  
9/2/2017

डीन, शैक्षिक पाठ्यक्रम  
Dean, Academic Courses

**Note:**

All category Candidates (IIT M only ) will submit the Service Certificate in the format given.

For queries please contact School Admission Help Desk before 10/03/2017 between 2 pm to 3 pm